



2015 SUMMER CAMP PARENT PACKET

Dear Parent/Guardian:

The summer is upon us, and the SHAPE Summer Day Camps are ready to begin! We are so excited to have you and your camper join us this summer. Thank you for allowing us the opportunity to work with your child. Here are a few key points you will want to know:

CAMP TIMES

Camp is 9:00 am to 4:00 pm, Monday through Friday. Regular tuition includes all activities during these hours. Although it is not required, we ask for your cooperation in ensuring your child arrives at camp prior to 9:00 am. Although children are certainly welcomed after 9:00 am, it doesn't allow your child the full benefit of starting on time with the others.

Note: We do not have any scheduled holidays during the 2015 camp.

EXTENDED HOURS*

AM Extended hours: 6:30 am to 9:00 am	FREE
PM Extended hours: 4:00 pm to 6:00 pm	FREE

*Activities during extended hours include, but are not limited to, board games, arts & crafts, reading, and various recreational games.

Please note: After a 5 minute grace period, SHAPE charges a late pick-up fee of \$ 1 per minute. The coach will collect these charges upon pickup.

DRESS/ATTIRE

Shorts & t-shirts (skirts/dresses are ok but only with shorts worn under them)
Closed Toe Athletic Shoes (No Open Toe Shoes, including sandals)

STUDENTS WILL NOT BE PERMITTED TO CAMP WITH OPEN TOE SHOES!!!

Please apply sun block to your child prior to camp each day since the SHAPE staff are not permitted to apply lotions to the campers.

CAMP RULES:

1. HAVE FUN
2. Listen and follow directions
3. Keep all body parts to yourself
4. Respect others and equipment
5. Be a good sport
6. Give your best effort
7. HAVE FUN

SIGN IN/OUT

The sign in/out sheet is for administrative purposes only. Since SHAPE is not a daycare, but a day camp state law does not permit us to have the stringent check in/out procedures you may find at traditional day care programs. We utilize a similar approach to the Boys and Girls Clubs and the YMCA where kids can come and go at their own volition. SHAPE coaches will keep track of who is in and out of the program and we ask that all students check in when they arrive and check out when they leave. It is up to the parent as to whether the kids check themselves out or whether the parent does.

PLEASE DO NOT BRING

Please do not bring anything of major value, as SHAPE Education is not responsible for any lost or stolen items. (Any video games, or electronic items brought to SHAPE are brought at your own risk.)

No weapons (including water guns) of any sort, tobacco, alcohol, or any other product will be permitted on campus. This also means there is NO SMOKING on campus for parents.

DISCIPLINE

Although we do not anticipate any major discipline issues, here is our policy on discipline.

- Any major disrespect to teachers, students, or property will be an automatic dismissal from camp for the day, and may require future disciplinary actions. Damage to property may result in the family being charged for repairs.
- Any minor issues will be disciplined using the time out or sit out method for the first offense. Second offense in the same day will result in a privilege taken away, and a note home to parent. Third offenses will be an automatic dismissal from camp for the day, and may require future disciplinary actions. Parents will be notified in this occurrence, and will be asked to come pick their child up immediately.

PAYMENT

SHAPE camps are offered as 1-week sessions. All payments must be received by Friday for the following week. SHAPE only accepts debit and credit cards (Visa, MasterCard, Discover, or American Express). We do not accept cash or personal checks. Payments can be made in your online account or with a SHAPE staff member. THERE WILL BE A \$ 15 LATE FEE assessed for any payment not submitted by Midnight on Friday and your child will not be able to attend camp until all tuition and fees have been paid.

REFUNDS

SHAPE does not offer refunds.

FIELD TRIPS

There are no field trips at SHAPE Summer Day Camps... our camps are way more fun than field trips and we feel, much safer for our campers! All extra activities are brought in to the camp (at no extra charge) so that ALL campers may enjoy the same events and opportunities!

FOOD

All campers are required to bring a lunch and afternoon snack. SHAPE will provide a morning snack. Please pack lunches and snacks that do not need to be cooked or refrigerated. Although it is not mandatory we prefer our campers bring healthy lunches and snacks that are low in sugar and high in nutrition. We encourage children to live an active and healthy lifestyle.

WE ARE A NUT-FREE CAMP. WE ASK THAT YOU DO NOT BRING IN ANY FOOD THAT CONTAINS NUTS.
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Please be sure to send a water bottle with your child every day. Please make sure the water bottle is clearly labeled.

MEDICAL ISSUES/MEDICINE

All SHAPE sites have coaches that are CPR/First Aid certified and will assist CPR when needed, and will treat minor injuries. For any major or life-threatening injuries 911 will be called for assistance. We will notify parents immediately of any major injury.

SHAPE staff cannot administer medicine.

CONTACT INFORMATION

All inquiries, whether emergency or otherwise can be directed to the SHAPE office.

Office: 602-388-4748

Fax: 480-393-4610

Emergency ONLY: 480-213-7993

Mailing address: SHAPE Education
 550 W. Baseline Rd. #102-348
 Mesa, AZ 85210

Website: www.shape.net

E-mail: info@shape.net

Thank you for allowing SHAPE Education to positively impact your children through our SHAPE Summer Day Camp!